

Statute for awarding the DAAD scholarship "Ukraine-Digital: Studienerfolg in Krisenzeiten sichern (2022)"

by the bbw University

Based on the project "Ukraine digital: Studienerfolg in Krisenzeiten sichern (2022)" of the German Academic Exchange Service (DAAD), by the selection committee appointed on 14.09.2022 by the bbw University the following statute is issued:

§ 1 Purpose of the scholarship

The DAAD scholarship "Ukraine Digital: Studienerfolg in Krisenzeiten sichern (2022)" is intended to support students at the Ukrainian State University of Railway Transport (UkrSURT) who were unable to continue their studies due to the Russian war of aggression.

§ 2 Eligibility

- (1) The DAAD scholarship "Ukraine Digital: Studienerfolg in Krisenzeiten sichern (2022)" can only be awarded to enrolled students of the UkrSURT, who are not on vacation semester and whose remaining period of study is at least one semester.
- (2) Scholarships to students are eligible if they are necessary for successful participation in their studies, for example if they are refugee within their own country ("online scholarship" for Ukrainian students). The number of this scholarship category is 60.
- (3) Eligible are also so-called "residence scholarships" for Ukrainian refugee students who are in Germany during the funded period. The number of this scholarship category is limited to 5.
- (4) Applications for a scholarship are possible until 23.09.2022. If the maximum number of scholarships is not used up, there will be a second application deadline with a shortened funding period.

§ 3 Type and scope of the scholarship

- (1) The "online scholarship" is awarded as a non-repayable grant and shall normally amount to €200 per month.
- (2) The residence scholarship is awarded as a non-repayable grant and shall normally amount €861 per month.
- (3) The grant is awarded for the period from 09.01.2022 to 31.12.2022. The grant period begins on 01.09.2022 and ends on 31.12.2022.
- (4) If study-related stays abroad or an internship required by study regulations take place, the scholarship will continue to be paid for the approved period in the same amount. This also applies during lecture-free periods.
- (5) The stipend is not subject to social security contributions, does not constitute an employment relationship and does not constitute remuneration within the meaning of § 14 SGB IV. The stipend is tax-exempt under the condition of § 3 No. 44 EStG.
- (6) Funding is provided by the German Academic Exchange Service (DAAD) from the funds of the Federal Ministry of Education and Research (BMBF).

§ 4 Termination of funding

- (1) The scholarship ends without cancellation of the award notice at the end of the month in which the scholarship holder
 - a. has completed the last examination,
 - b. has abandoned the course of study,
 - c. has changed the field of study or
 - d. is exmatriculated.

§ 5 Revocation of funding

The scholarship can be revoked within a deadline of six weeks if the bbw University of Applied Sciences determines that the eligibility requirements from § 1 no longer apply. A retroactive revocation of the grant is possible in the case of double funding by a similar scholarship.

§ 6 Further funding / evaluation

- (1) At the end of the program, an evaluation is to be carried out by the bbw University of Applied Sciences.
- (2) Beyond the funding period no further extension of the funding can be provided.

§ 7 Duty to cooperate

- (1) Applicants must provide the information and evidence necessary for the assessment of aptitude for the selection procedure.
- (2) Scholarship recipients must fulfill all required cooperation obligations.
- (3) The scholarship holders are obligated to immediately notify the bbw University of such circumstances that lead to the discontinuation of eligibility according to § 4.

§ 8 Application procedure

- (1) The awarding of the scholarship requires a written application, which must be submitted to the bbw University of Applied Sciences in due form and within the deadline together with the documents specified in Paragraph 4. Only complete applications submitted within the deadline and in due form can be considered for the scholarship.
- (2) The bbw University of Applied Sciences is entitled to demand appropriate evidence of its choice for the information provided in the application.
- (3) The scholarships will be awarded as of 30 September 2022. The announcement is made on the websites of bbw University and UkrSURT, stating the expected number of scholarships, if applicable the earmarking of the available scholarships, the application documents to be submitted, the form of the application and the office to which it is to be submitted, as well as the indication that incomplete applications and applications not submitted within the deadline and in due form will not be considered in the selection process.
- (4) The application must be accompanied by the following documents:
 - completed, printed and signed application form,
 - CV,
 - Certificate of enrollment or copy of admission letter if a certificate of enrollment is not yet available,
 - Current grade list with average grade and ECTS points achieved,
 - Copies of vocational training certificates, if applicable,
 - Copy of certificate with final grade of a degree already completed (Bachelor, Master, Diploma, etc.),
 - other supporting documents in copy (awards, certificates, prizes, other knowledge, etc.), which substantiate the listed information in the application form

- (5) Application documents must be submitted in either German or English.

§ 9 Selection criteria

- 1) The scholarships are awarded by the selection committee within the framework of an overall assessment of the submitted documents with regard to suitability according to §§ 1, 2. If the number of applicants exceeds the number of available scholarships, the awarding will be decided additionally according to performance criteria.
- 2) Performance criteria here are:
 - a. The grade point average of previous academic achievements or the grade of the university entrance qualification. In addition to the absolute grade point average, the relation to comparable students or classmates is also considered as far as possible.
 - b. For first-year students, the average grade of the university entrance qualification is valid, considering the individual grades relevant to the chosen field of study, or the special qualification that entitles the student to study in the program at UkrSURT.
- 3) In the overall consideration of the applicants potential, personal or family circumstances such as illnesses and disabilities, caring for one's own children, especially as a single parent, or close relatives in need of care, involvement in the family business, gainful employment during studies, family origin or migration background should also be taken into account.
- 4) The selection committee may invite applicants for a personal interview; this applies if the number of applicants eligible for the scholarship exceeds the number of scholarships to be awarded.

§ 10 Approval procedure

- 1) The appointed selection committee selects from the applications received, based on the selection criteria listed under § 9, the applicants who can be included in the funding and further applicants who move up in a ranking determined by it, if applications included in the selection are subsequently withdrawn or other reasons arise that speak against funding.
- 2) The project management approves the scholarships based on the selection committee's selection decision for the grant period.
- 3) The decision on the awarding of a scholarship is made by means of an approval notice. The granting of a scholarship includes the decision on the amount of the scholarship, the grant period and the duration of the funding.

§ 11 Selection committee

- 1) The selection decision will be made by the selection committee appointed by the bbw University on 14.09.2022.
- 2) The selection committee consists of:
 - a) A professor who is appointed by the project management as chairperson and at the same time as representative of the bbw University
 - b) one more professor as a representative of UkrSURT
 - c) one student each from bbw University and UkrSURT
 - d) one external representative of a transport company from Ukraine and one from Germany, each independent of bbw University and UkrSURT.

- 3) The selection committee has a quorum if the chairman and at least 3 voting members are present. Resolutions are passed with the votes of the majority of the members present; in the event of a tie, the chairman has the casting vote.

§ 12 Legal Entitlement and Legal Remedies

There is no legal claim to the award of the scholarship. Claims cannot be enforced.

§ 13 Entry into force

This statute applies from 16.09.22.

Berlin, September 16, 2022

Rector/ bbw University
Prof. Dr.-Ing. Gebhard Hafer

Chairman/ Selection Committee
Prof. Dr.-Ing. Lukas Rafflenbeul